

Gujarat Ayurved University – Exam Branch – Jamnagar

Tabular information of documents and fee details for obtaining necessary certificate

Sr.No.	Name of Certificate	Required Documents (All documents must be self-attested)	Fee Rs.	Issuing Period(After receiving all the documents & Fee)
1	Internship Completion Certificate	<ol style="list-style-type: none"> 1. Internship completion certificate in 04 copies issued by the college along with Principal's stamp & signature in all the copies and sent through the college 2. Xerox copy of Final year's Marksheet 3. Xerox copy of Provisional Registration Certificate issued by the Gujarat Board of Ayurvedic & Unani Systems of Medicine, Ahmedabad 4. Xerox copy of Re-internship Completion Certificate (if applicable) 5. Xerox copy of document of 'Change in Centre of internship'(if applicable) 	100/-	7 days
2	Migration Certificate	<ol style="list-style-type: none"> 1. Duly filled form of migration certificate downloaded from the University website to be sent through the College with the stamp & signature of the Principal 2. Xerox copy of final year's latest Mark sheet 3. Xerox copy of provisional admission letter of the university/college where the student wishes to pursue further studies 	500/-	3 days
3	Merit Certificate	<ol style="list-style-type: none"> 1. Duly filled form of Merit certificate downloaded from the University website to be sent through the College with the stamp & signature of the Principal 2. Xerox copy of Marksheet 3. Xerox copy of the Merit list issued by the University 	100/-	3 days

4	Transcript	<ol style="list-style-type: none"> 1. The Prescribed format of the transcript should be downloaded from the university website and all the details like marks of all the years, details of internship etc must be duly filled. These details must be verified by the college, attested by the Principal along with stamp and signature, and sent through the College. 2. Xerox copy of all the Marksheets, internship certificate and degree certificate. 3. According to the requirement of the number of transcripts, the applicant should submit an extra transcript form (one more than the required number of transcripts) along with one set of the supporting documents specified in (2). The set of transcripts must be stamped and signed by the Principal. 	1500/- per Transcript	7 days
5	Verification of Marksheet	<ol style="list-style-type: none"> 1. Download the verified Marksheet form through University website and send it through the College with the Stamp & signature of the Principal. OR Concern authority (other Uni / Govt institute / PSU) may send application in proper format along with Marksheet. 2. Two copy of Marksheets for verification 	300/- per Marksheet	5 days
6	Duplicate Marksheet / Internship Completion Certificate / Provisional Certificate	<ol style="list-style-type: none"> 1. Download Duplicate Marksheet / Internship Completion Certificate / Provisional Certificate form from the University website and send it through the college with the stamp and signature of the Principal. 2. Affidavit on stamp paper of Rs.50 / - 3. Self-attested xerox copy of the lost Marksheet/provisional certificate should be attached. 4. A duplicate internship completion certificate should be issued by the concerned college and sent in 4 copies with stamp and signature of the principal. 	1000/- per document	7 days

7	Name correction in Marksheet / provisional certificate	<ol style="list-style-type: none"> 1. The 'Name correction form' downloaded from the university website should be duly filled and sent through the college with the stamp and signature of the Principal 2. Original Marksheet / provisional certificate in which the name is to be corrected 3. Xerox copy of std. 10 and std. 12 Marksheet. The name will be modified accordingly. 4. If the name is to be corrected in the Marksheet/provisional certificate after marriage, then the Xerox copy of the official Gazette needs to be attached. The name will be corrected in the Marksheet / provisional certificate, which is after the date of notification of the gazette. 	300/- per document	7 days
8	NOC for internship transfer from other states	<ol style="list-style-type: none"> 1. Application should be sent by student 2. Xerox copy of std. 10 and std.12 passed from Gujarat State only 3. Xerox copy of BAMS final year Marksheet 4. Xerox copy of NOC issued from the college and university where student has passed BAMS 5. Xerox of NOC of the college affiliated with GAU where the student wants to do internship 6. Xerox copy of Aadhar Card of Student and his/her father. 7. Affidavit on stamp paper of Rs.50 / - as per specified format. 	300/-	7 days
9	NOC for Migration certificate	<ol style="list-style-type: none"> 1. The original NOC from college where student studies. 2. The original NOC from the college where student wants to go for further study 3. The original NOC from university where student wants to go for further study 4. Xerox copies of all the Marksheets (passed/failed/ATKT) of BAMS course in which he/she is studying/studied 5. All the documents must be submitted through the college in which he/she is presently studying 	500/-	4 days